

Counting the cost of IPEd's proposal

Activity	What IPEd will do	What we will do	What it will cost
Financial	Do the books (accounting) Manage the auditor Sign the cheques Pay its committee for attendance (honoraria)	An annual budget Approve expenditure at committee meetings Submit requests for payment to IPEd Monitor expenses against the budget	It's a tradeoff: We won't have to pay the cost of an auditor, and the treasurer won't have as much to do, but we still need to keep an eye on the money
Membership	Manage membership applications Manage membership issues (such as disciplinary matters) Fees: IPEd can increase membership fees by up to 15% pa without membership approval	Pass this entirely to IPEd Membership applications is one area that will see a reduced workload for CSE .	IPEd takes the society's entire income stream Increased fees for members – application fees No longer able to join more than one society Membership fee increases by up to 15% pa without membership approval (currently, if your committee wants to increase fees, members must agree)
Meetings (costs)	Subsidise statutory meetings (AGMs) Demand all other meetings are paid for	Still hold AGMs Start charging for general meetings and possibly require pre-payment through IPEd's events system	Other societies charge \$15 to \$100 (some incl. dinner) for general meetings. Membership attendance could be affected, so it's likely that engagement will decline
Events (meetings, training)	Take payment for bookings using an online system	Organise all events: speakers, presenters (for courses), venues, catering, payment (through IPEd – someone will have to set the event up each time), reimbursement for costs, communication to promote events We already use an online system for booking events – so no change in workload for the meetings and PD coordinators	Revenue neutral for workshops and functions (we hope) Increase in costs for general meetings They take the money, we do the work
Website	IPEd proposes to prepare an improved national website, eventually Develop a freelance directory ASAP	Maintain the current website into the foreseeable future, minus the freelance register	Fee of about \$40 for an entry on the IPEd directory. This is on top of IPEd membership fees
Newsletter	IPEd proposes a national newsletter, eventually	Maintain the current newsletter into the foreseeable future	Should be included in (increased) membership fees when it happens?
Accountability	Members can't sack a rogue branch committee A branch can't even seek legal advice on IPEd's activities IPEd can sack a branch committee; a branch committee can sack its own with a vote A member can seek to remove a councillor if they give six week's notice (only 3 weeks is needed for a meeting)	Put up with it if the 'yes' vote proceeds	A significant cost in accountability
History of financial management	IPEd is forecasting a deficit of \$30,000 this year	Hand it all over: CSE has accumulated funds from years of good management and runs largely at break-even or a small profit	Everything CSE has: All CSE assets to be transferred to IPEd (nominally earmarked for CSE)

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How it affects the committee: would it be more or less work?

What it is	What we do now	What would happen
How we appoint a committee	By election at the AGM Casual vacancies are filled by asking someone (aka by appointment)	By election at the AGM Casual vacancies filled by inviting applications, then the committee chooses someone
Office bearers	Four (President, VP, Secretary and Treasurer)	Four (IPEd Councillor, an Alternate Councillor, an Accreditation Board Delegate, President)
Minimum size of the c'tee	Seven: The four office bearers + at least three ordinary members	None, as long as the work can get done
Chair	The President, VP or whoever can stand in on the night	The President, or whoever can stand in on the night
Quorum for meetings	An office bearer + four other members	1/3 of the committee (rounded up to a whole person)
Removal of a committee member	By a resolution at any general meeting (would need 21 days notice of the motion)	Only the branch committee can do it (that would be a seriously dysfunctional committee)
Limits to term (nominally one year)	Office bearers are limited to two consecutive years in a single office. All other positions can be re-elected indefinitely	Unlimited re-election, other than the president, who can hold that office only for three consecutive years
Responsibilities	Manage the society to: (i) promote contacts between its members; (ii) promote the exchange of ideas and the dissemination of information on matters of professional interest; (iii) assist in promoting and maintaining high standards of editing and publishing; (iv) establish and maintain liaison with other organisations with related interests; and (v) promote the use of editorial services.	(i) plan and oversee a program of activities and prepare an annual budget that meets the needs of Branch Members (ii) further the purposes of IPEd (in the constitution) (iii) provide the IPEd Council with advice on local policy issues and IPEd services (iv) advocate for IPEd within a Branch's region.
Ability to seek legal advice	Unrestricted (within the requirements of the law)	Effectively prohibited: Cannot seek legal advice on any IPEd matter without the approval of the IPEd Council (note that all activities will be IPEd matters.)
A typical committee	Two IPEd positions (delegate and accreditation rep) President and vice-president: To lead + back-up Treasurer: for the budget, books and auditing Secretary: to take minutes Membership officer: to handle membership applications Meetings coordinator, professional development coordinator, catering coordinator, Web manager, newsletter editor, email list manager General committee members	Three IPEd positions (delegate, vice-d and accreditation) President Someone to watch the money – because we still need to do the budget Someone to take the minutes – because IPEd wants minutes Meetings coordinator, professional development coordinator, catering coordinator: all still needed Someone to arrange branch communications: probably all three positions General committee members
Limits to what we can do	Defined by the Associations Incorporations Act and the Constitution	Defined by the Corporations Act, the IPEd constitution, the bylaws and the whim of IPEd council: "A Branch will not have authority, power or responsibility ... [to do] (v) any other matters determined by the Council from time to time." Also can't keep a bank account